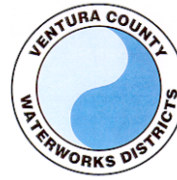


VENTURA COUNTY WATERWORKS DISTRICTS



COUNTY OF VENTURA
PUBLIC WORKS AGENCY
JEFF PRATT
Agency Director

Representing: Ventura County Waterworks District Nos. 1, 16, 17, 19, and 38

Water & Sanitation Department

Michaela Brown
Director

December 4, 2018

Eric Keller
Operations and
Maintenance

Board of Ventura County Waterworks District No. 16
800 South Victoria Avenue
Ventura, CA 93009

Susan Pan
Planning, Design,
Construction, and
Development

Jean Fontayne
Customer Service,
Billing, and
Administration

Subject: Approval of and Authorization for the Chair to Sign the Contract to Install Sewer Improvements with James Finch for Tentative Tract No. 5683; Ventura County Waterworks District No. 16, Piru; Supervisorial District No. 3.

Recommendations:

1. Approve the attached Contract to Install Sewer Improvements and authorize the Chair to sign three copies of the contract.
2. Direct the Clerk of the Board to return all executed copies of the contract to the Water and Sanitation Department. The original performance and payment bond will be retained by the Water and Sanitation Department Office.

Fiscal/Mandates Impact:

| | |
|------------------------------|------------------|
| Mandatory: | No |
| Source of Funding: | Developer's fees |
| Funding Match Required: | None |
| Impact on Other Departments: | None |

| Summary of Revenues and Costs: | <u>FY 2018-19</u> | <u>FY 2019-20</u> |
|--------------------------------|-------------------|-------------------|
| Revenues: | \$ 18,886 | \$0 |
| Costs: | | |
| Direct | \$ 14,165 | \$0 |
| Indirect-Dept. | \$ 4,438 | \$0 |
| Indirect-County CAP | <u>\$ 283</u> | <u>\$0</u> |
| Total Costs | \$18,886 | \$0 |
| Net Costs | \$ 0 | \$0 |
| Recovered Indirect Costs | \$ 4,722 | \$0 |



Current FY Budget Projection:

| Current FY 2018-19 Budget Projection for Ventura County Waterworks District No. 16 –Unit 4320 | | | | |
|--|-------------------|--------------------|---------------------|--------------------------------|
| | Adopted Budget | Adjusted Budget | Projected Budget | Estimated Savings/(Deficit) |
| Appropriations | \$4,517,200 | \$4,821,700 | \$4,821,700 | -0- |
| Revenue | \$4,231,800 | \$4,231,800 | \$4,231,800 | -0- |
| Operating Income(Loss) | \$ (285,400) | \$ (589,900) | \$ (589,900) | -0- |

Sufficient revenues and appropriations are included in the FY 2018-19 Adopted Budget.

Discussion:

Developer James Finch (“Developer”) plans to construct a residential development with 175 dwelling units in Piru in the area designated by Tentative Tract Number 5683. A Location Map is attached showing where the project will be developed. The Developer has already filed a conditional tract map with several conditions of approval. One condition the Developer must fulfill prior to final recordation of the tract map is receipt of a “Will Serve Letter” from Ventura County Waterworks District No. 16 (“District”), showing that the District will provide sewer service for this planned development. In order to obtain this letter, the Developer is required to enter into a binding agreement with the District to complete the necessary sewer improvements to meet minimum State and County standards.

As indicated by the attached proposed contract, the Developer has agreed to enter into a contract to install these improvements and has already obtained the attached performance and payment surety bond (Exhibit 3).

The plan check and inspection fee schedule adopted by your Board requires the Developer to pay actual costs, including overhead. The Developer deposited \$5,545.50 for plan check services and will pay a deposit of \$13,340.00 for construction inspection and engineering related services. Additional funds will be collected if necessary to provide any additionally needed engineering and inspection services.

The total Sewer Connection Fees are \$777,814. The first installment of 60% of the connection fees (\$466,688.40) was paid on November 7, 2018. The remaining 40% of the Sewer Connection Fees will be paid immediately prior to issuance of certificates of occupancy.

Included in this submittal are the following items:

1. Three copies each of the “Contract to Install Water and Sewer Improvements” for Tentative Tract No. 5683.



2. Security:

| <u>Type</u> | <u>Amount</u> | <u>Surety Co.</u> | <u>Bond No.</u> |
|---------------------------------|---------------|---|-----------------|
| Performance and Payment Bond | \$460,000 | American Contractors Indemnity Company of America | 1001078645 |

This letter has been reviewed by the County Executive Office, Auditor-Controller's office, and County Counsel.

If you have any questions regarding this item, please call me at 654-2075 or 378-3005.



Michaela Brown
Director, Water and Sanitation Department

Attachments:

- Exhibit 1 - Location Map
- Exhibit 2 - Contract to Install Sewer Improvements
- Exhibit 3 - Surety Bond: Performance and Payment

